



## **Cheating and Plagiarism Policy**

*What is cheating and plagiarism?*

**Cheating** involves taking/using unauthorized information during any form of assessment. **Plagiarism**, on the other hand, occurs when the student uses another writer's work without giving credit to the source. It includes not only direct quoting of another writer's words, but also the use of another writer's ideas or work without giving credit to the writer properly.

All students at Amberson College High School are expected to conduct themselves in an honest and trustworthy manner in all aspects of their academic performance. Engaging in any kind of cheating or plagiarism behavior to obtain academic advantage is an offence of such honesty and will not be tolerated by Amberson College High School.

The following **disciplinary actions** will be taken if the student is caught to have involved in cheating and/or plagiarism of any kind:

### *1st Offence*

- A mark of "0" for any assignment/quiz in which cheating or plagiarism occurs
- A letter of explanation must be provided to Amberson College High School and course teacher
- Incident is recorded on student record

### *2nd Offence*

- 0% given on assignment/quiz
- Further disciplinary action may be taken by Amberson College High School, up to and including suspension or withdrawal from course
- Parents/custodians are notified
- Incident is recorded on student record